

# PARENT/STUDENT TRANSITION SCHOOL-TO-WORK CHECKLIST



## INITIAL INFORMATION:

Special Education Teacher Name:	
Phone #:	
DDA Case Manager Name:	
Phone #:	
DVR Counselor/Liaison Name:	
Phone #:	

DATE COMPLETED	ACTION	CONTACT PERSON/AGENCY
<input type="checkbox"/>	Obtain <b>Social Security Number</b>	Social Security Administration 880 NE Rose St. #1-866-366-7814
<input type="checkbox"/>	Obtain <b>Washington Identification Card</b> (before age 18)	Department of Licensing 145 Jade St. #527-4358
<input type="checkbox"/>	Obtain <b>Reduced Fare Bus Pass</b>	WW Valley Transit or Transit Center 1401 W. Rose St. #525-9140
<input type="checkbox"/>	Register for <b>Selective Service</b> (male students)	Post Office, 128 2 <sup>nd</sup> St. #522-3824 Or online: <a href="http://www.sss.gov/Fsregist.htm">www.sss.gov/Fsregist.htm</a>
<input type="checkbox"/>	<b>Register to Vote</b>	School, Library, DDA/DVR Office
<input type="checkbox"/>	Apply for entitlement programs:	Social Security Administration 880 NE Rose St. #1-866-366-7814
<input type="checkbox"/>	<b>a. Supplemental Security Income (SSI)</b>	(see above SS Office) Need help w/application? Contact Carla Nibler, #520-2249
<input type="checkbox"/>	<b>b. SSI-related Apple Health, offers both CN &amp; MN health coverage</b>	Social Security Administration 880 NE Rose St. #1-866-366-7814
<input type="checkbox"/>	Attend <b>Parent/Caregiver Training Meetings</b> on transition and other topics	Parent to Parent Coordinators: Angie Witt, 509-540-9880 Ysabel Fuentes, 509-301-0679 (Spanish)
<input type="checkbox"/>	<b>Vocational Assessments Functional Vocation Evaluation (Informal/Formal)</b>	Teacher
<input type="checkbox"/>	Verify your <b>Transition Plan</b> and set Employment Goals	Teacher
<input type="checkbox"/>	Apply for Determination of <b>DDA Eligibility</b> (if not already determined)	Developmental Disabilities Administration 1371 W. Pine St. #509-394-1069
<input type="checkbox"/>	Complete application to <b>DVR (Division of Vocational Rehabilitation)</b> and develop a plan to obtain employment	Teacher or DVR Office, 1530 Stevens St. #527-1815

<input type="checkbox"/>	Develop long term plan for financial support and self advocacy record-keeping firm.	Informing Families; Building Trust, Developmental Disabilities Endowment Fund, Able Account, Private Attorney, Parent to Parent
<input type="checkbox"/>	Apply for <b>Guardianship/Payee</b> (if appropriate)	OMNI Guardianship Services, Inc. 111 Preston Avenue, PO Box 800 Waitsburg, WA 99361, #509-337-3025, or Consult with Private Attorney
<input type="checkbox"/>	Obtain information regarding <b>Housing</b> options	DDA - #509-394-1070 WW County Housing Authority, #527-4542 Valley Residential Services, #522-0400 Blue Mountain Action Council, #529-4980
<input type="checkbox"/>	Obtain information and interview potential <b>Job Placement Agencies</b> (must be DDA eligible)	DDA - #509-394-1070 WW County DD Program Coordinator - #509-524-2939 DVR Office, 1530 Stevens St. #527-1815 Plan for Work (benefits planning) 1-800-452-1694 ext.227
<input type="checkbox"/>	Final review and update of <b>Transition Plan - IEP</b> , 3-6 months prior to graduation	Teacher, DDA - #509-394-1070 DVR Office, 1530 Stevens St. #527-1815 Parent, Student
<input type="checkbox"/>	<b>Vocational resume/portfolio</b> , include employment, work experience history	Teacher, Parent, Student, Worksource, #527-4393

### Recreation Opportunities

<input type="checkbox"/>	<b>Whitman College or Walla Walla University Buddy Programs</b>	WWVDN, email: <a href="mailto:admin@wwvdn.org">admin@wwvdn.org</a> Website: <a href="http://www.wwvdn.org">www.wwvdn.org</a>
<input type="checkbox"/>	<b>Adult Bowling, Basketball, Unified Softball Team</b>	WWVDN, email: <a href="mailto:admin@wwvdn.org">admin@wwvdn.org</a> Website: <a href="http://www.wwvdn.org">www.wwvdn.org</a>
<input type="checkbox"/>	<b>Sensory Movies - Hallett Grand Cinemas</b>	See website for monthly listings. <a href="http://wallawalla.hallettcinemas.com">http://wallawalla.hallettcinemas.com</a>
<input type="checkbox"/>	<b>Instep Dance Studio - DD Ballet</b>	Rhonda Copeland, #509-525-2920
<input type="checkbox"/>	<b>YMCA</b>	YMCA, Walla Walla, #509-525-8863
<input type="checkbox"/>	<b>Walla Walla City Parks and Recreation</b>	Seasonal classes, email: <a href="mailto:recreation@wallawalla.gov">recreation@wallawalla.gov</a> Veteran's Memorial Pool, #509-524-4554
<input type="checkbox"/>	<b>Special Olympics (Track &amp; Field, Bowling, Skiing)</b>	Walla Walla Director: Tracy Gaines #509-386-4016

### Educational Opportunities

<input type="checkbox"/>	<b>Walla Walla Community College</b>	Disability Support Services, #509-527-4543
<input type="checkbox"/>	<b>Washington State University, ROAR</b>	Applications due mid January, see WSU web

This is only a sample of items to complete as you move toward your goal of getting a job and finding activities to enjoy!